



GOVERNMENT OF PAKISTAN
Ministry of Defence
SURVEY OF PAKISTAN
Directorate of Printing & Geodesy,
Rawalpindi

No. /27-F-2/CBA/St
Dated: /December, 2023

To,
The System Analyst, PPRA,
Federal Bank for Cooperative (FF),
G-5/2, Islamabad.

Sub: **TENDER NOTICE**

A tender notice regarding (Removing Mud from Roofs and False Ceiling, Plastering, Leaping, Distempering and Tiles Fixing) by Survey of Pakistan, Faizabad, Murree Road, Rawalpindi along with bidding documents containing detailed terms and conditions & specifications is attached herewith.

2. It is requested that above documents may kindly be placed at your website at the earliest. The web page which is audit requirement may also be sent along with your bill.

3. The closing date of the tender is **19-01-2024**, please.

Ghulam Mustafa
Manager

Chairman Purchase Committee
DP&G
Survey of Pakistan, Rawalpindi
Tel: 051-9290211

- Copy to Incharge IT DP&G with request to upload tender notice on departmental website, please.
- Copy to DP&G for information, please.



SURVEY OF PAKISTAN
INVITATION TO BID

Survey of Pakistan (SoP) a National Surveying & Mapping Agency invites sealed tenders from reputed contractors for carrying of renovation of 02 x Rooms with 02 x attached baths with Kitchen of office building of Directorate of Printing & Geodesy (No. 7 Carto & GIS Unit), Survey of Pakistan, Murree. Interested contractors duly licensed from PEC and registered with Pak PWD, MES, NHA & FWO and holding NTN and registered with FBR are required to submit the rates including all taxes/charges etc. the tender form along with Bill of Quantities and other detail can be obtained from Directorate of Printing & Geodesy, Survey of Pakistan, Rawalpindi during office hours. **Before, submission of bid/rates, please visit SoP sites** on working days.

2. The contractors will have to deposit bid security equivalent to 5% or total cost of work (out of which 2% shall be accompanied with tender/offer as earnest money and remaining 3% after acceptance of tender/offer as security deposit). The tender should reach this office latest by 18th January, 2024 before 10:00 a.m. which will be opened on the same day at 11:00 am, the presence of contractors or their representatives who may like to be present. It should be clearly mentioned on envelop "Tender for Renovation".

3. SoP reserves the right to accept or reject any or all offers in accordance with the relevant clause of PRRA, Government of Pakistan Rules.

**Ghulam Mustafa
Manager**

Chairman Purchase Committee
DP&G
Survey of Pakistan, Rawalpindi
Tel: 051-9290211

TERMS & CONDITIONS

1. No tender will be accepted by post/telegraphically or by email and received after the date of opening.
2. Tenders will be sold on written application on the original official pad of contractor/firm from the office work of the undersigned up to 18th January, 2024 during office hours.
3. Application should accompany with attested copy of CNIC, Certificate showing class & category and field of specialization, having valid renewal of firm/contractor with Pakistan Engineering Council for current calendar year 2023-2024.
4. Tenders will only be issued to the owner of the firm or his authorized representative having legal power of attorney for this specific work. General power of attorney will not be acceptable.
5. Each tender must be accompanied with Bid Security in the shape of deposit at Call/Pay Order @ 5% or total cost of work (out of which 2% shall be accompanied with tender/offer as earnest money and remaining 3% after acceptance of tender/offer as security deposit) of the below estimated cost issued by any scheduled bank functioning at Rawalpindi/Islamabad in favour of Chairman Purchase Committee, Surveyor General's Office, Rawalpindi at the time submission of Tender. Information regarding details of works, specifications and conditions can be seen in this office in any working day during office hours.
6. The firm/contractors should also furnish an attested copy of certificate showing registration with Income Tax department and partnership deed in case of partnership or affidavit declaring the contractor sole proprietor of the firm whichever is applicable.
7. Under rule 33(1) of PPRA Rule 2004, this office reserves the right to reject all bids or proposals at any time prior to acceptance.
8. The submission of tenders by the contractor implies that he is fully conversant with the site of work, scope of work and terms and conditions laid down in the tender.
9. The tenders can be obtained from the said office on or before 18th January, 2024.

EVALUATION CRITERIA

Technical Evaluation Reports of the Technical Proposals will be made as per tender specifications as per PPRA Rule 36 (a) Single Stage-one envelope procedure: Each bid shall comprise one single envelope containing, separately, financial proposal and technical proposal (if any). All bids received shall be opened and evaluated.

Those bidders whose Technical Proposals have technically been recommended by Technical Evaluation Committee of the department has been qualified. Out of which, the bid having the lowest price will be accepted as per PPRA Rule 36(b)(ix).

PRESCRIBED APPLICATION FORM FOR PARTICIPATION IN BIDDING PROCESS

(To be printed on firm/supplier's letter head duly signed by the authorized representative)

The Chairman Purchase Committee,
Survey of Pakistan,
Faizabad, Rawalpindi.

In response to press advertisement dated: - -2024 appeared in the daily we M/s. have downloaded Tender Documents consisting of Contract Proforma for Tendering Civil Works including the detail and specifications from PPRA's website.

We have gone through all the terms and conditions contained in above mentioned documents and those, which are the part of tender.

We fully agree to abide by the terms and conditions contained in the said documents and therefore hereby submit Technical as well as Financial Proposals for the following:

**AUTHORISED SIGNATURE
NAME & SEAL OF FIRM/SUPPLIER**

A. GENERAL SPECIFICATIONS

Existing area of Office Building- = 477 sq. ft

Existing area of Washrooms- = 96 sq. ft

Existing area of Corridor- = 266 sq. ft

Existing area of Kitchen = 80 sq. ft

Total Existing Area = 919sq. ft

(Before submission of bid/rates, please visit SoP sites to measure exact area. Please submit bill of Quantity with price after visit.)

B. TECHNICAL SPECIFICATIONS

(The manufacturer references provided here below are indicative of minimum quality and specifications required for such materials. Any other manufacturer items having at least the same quality and specifications are acceptable subject to the approval of the Employer/Engineer).

The Contractor should note that only material from those manufacturers specified in the list of recommended manufactures shall be allowed to be used on this Project. The contractor shall submit literature/catalogue/samples etc., of all the items from each of the specified manufacturer to the Engineer who shall then decide and approve the sample and the manufacture after consent from the Employer. Where the item involves any finishes such as paints, external coating, etc., the Contactor shall erect mock-up sample of the specified manufactures for the selection and approval of the Engineer.

The responsibility lies with the Contractor for establishing the genuineness of any material/product/item for its make and origin as specified below:

CIVIL WORKS

Sr. #	Category	Manufacture's/Supplier (Country of Origin)
1	Removing of Mud from Roof	
2	Paints & Varnish	ICI Deluxe Burger Robbilac Nippon Paint or equivalent
3	Ceramic Tiles	Stile Master Forte or equivalent
4	Porcelain Tiles	RAK Grannito or equivalent

Note: (Before submission of bid/rates, please visit SoP sites to examine Bill of Quantities.)

SUMMARY OF BILL OF QUANTITIES

BILL OF QUANTITIES

Item #	Description of Work	Unit	Qty	Rate (Rs.)	Amount (Rs.)
Renovation of Office Building of DP&G, (No. 7 Carto & GIS Unit, Murree)					
1	Room No. 1 complete renovation, tile fixing, false ceiling	Job	2		
2	Room No. 2 complete renovation, tile fixing, false ceiling	Rft.			
3	Washrooms constructions, tiles & sanitary works with complete accessories	Rft.	2		
4	Kitchen, construction, tiles & sanitary work with complete accessories	Cft.	1		
Note:					

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called (“Agreement”) made on the ____ day of January, 2024 between Survey of Pakistan (hereafter called the “Employer”) of the one part and M/s. _____ (hereafter called the “Contractor”) of the other part, represented by authorized person namely _____ .

WHEREAS the Employer is desirous that certain Works, viz. Contract No. _____ / - **2024** should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion s such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expression shall have the same meaning as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any, except those parts relating to Instructions to Bidders shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a). The Contract Agreement;
 - (b). The Letter of Acceptance;
 - (c). The completed Form of Bid;
 - (d). The Particular Conditions of Contract ;
 - (e). The General terms & Conditions;
 - (f). The priced Bill of Quantities;
 - (g). The completed Appendices to Bid;
 - (h). The Drawings;
 - (i). The Technical Specifications;
 - (j). Work Order
3. In consideration of the payments to be made by the Employer to the Contactors as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor, in consideration of the executions and completion of the Works as per provisions of the Contract, the contract Price or such other sum as may become payable under the provisions of the Contract at the time and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contractor _____ (Seal)	Signature of the Contractor _____ (Seal)
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Signed, Sealed and Delivered in the presence of:

Witness _____ (Name, Title and Address)	Witness _____ (Name, Title and Address)
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SURVEY OF PAKISTAN
SURVEYOR GENERAL'S OFFICE
RAWALPINDI

WORK ORDER/ACCEPTANCE CONTRACT # SOP/CBF-ISWRWP-----/2023

Work Order No. _____

Dated: _____ 2023

In response to his bid, M/s. ----- is hereby directed to undertake the work of construction for **Renovation of** _____ of _____ office Rawalpindi immediately so that the same may be completed in all respect within stipulated time from the date of issuance of this work order as per specifications/terms & conditions envisaged in the relevant tender documents/agreement as per schedule mentioned below:

- | | | |
|----|------------------------------|--------------|
| a. | Total amount of work order | Rs. -----/- |
| b. | Period of completion | _____ Months |
| c. | Date of Handing over site | 00-00-2024 |
| d. | Date of commencement of work | 00-00-2024 |

Accepted by

M/s.
Contractor.

Chairman Purchase Committee
DP&G
SoP, Rawalpindi.

Distribution:

- | | | |
|-----|--|-----------|
| i. | DSG-I & DSG-II | |
| ii. | Director (Technical & Coordination) | iii. DP&G |
| iv. | Mr. Abid Raza, Work Supervisor, Rep. of Ex-Pak PWD (available at SoP Office) | |
| v. | DDO (SGO), Rawalpindi | |
| vi. | _____ | |