



SURVEY OF PAKISTAN **INVITATION TO BID**

Survey of Pakistan invites sealed bids from the Original manufacturers/authorized distributors/suppliers/contractors etc., registered with Income Tax & Sales Tax Departments under the project titled “Cadastral Mapping” for supply of following Misc. Store:

Sr. #	Description of Equipment	Qty	Unit
1	Providing and installation of split type wall mounted 1.5 tons capacity 18000 BTU / Hr Air conditioner unit (Cool Only) in the specified place i/c gas charging of the unit. The Job includes copper piping of outdoor unit fitted on roof or angle iron frame making inter connection of unit with suitable sizes of wire also piping for condensed water etc as required approved make (Local Make)	2	Nos
2	Providing and installation of split type wall mounted 2 tons capacity 24000 BTU / Hr Air conditioner unit (Cool Only) in the specified place i/c gas charging of the unit. The Job includes copper piping of outdoor unit fitted on roof or angle iron frame making inter connection of unit with suitable sizes of wire also piping for condensed water etc as required approved make (Local Make)	20	Nos
3	Providing and installation of floor standing type 4 tons capacity 48000 BTU / Hr Air conditioner unit (Cool Only) in the specified place i/c gas charging of the unit. The Job includes copper piping of outdoor unit fitted on roof or angle iron frame making inter connection of unit with suitable sizes of wire also piping for condensed water etc as required approved make (Local Make)	9	Nos
4	Provision of Extra Suction and Delivery Copper Tubing beyond 10 ft of appropriate required size for 1.5, 2 and 4 Tons capacity wall mounted unit and cassette type units complete as required	1480	Rft
5	Providing and laying, 4 core, 10mm ² , stranded copper conductor, PVC insulated & PVC sheathed cable i/c 4 mm ² single core PVC insulated wire as ECC in all kinds of existing or given conduit/duct as required	750	Rft
6	Supply and fixing 25mm (1”) dia PVC conduit with all especial such as bends, sockets, Junction etc recessed in the wall or column as required.	750	Mtr
7	Supply and fixing 30mm (1 1/4”) dia PVC conduit with all especial such as bends, sockets, Junction etc recessed in the wall or column as required.	120	Mtr
8	Providing and Fixing of 33 x 33 mm PVC duct fitted on surface as required	150	Mtr
9	Providing and Fixing of 40 x 60 mm PVC duct fitted on surface as required	100	Mtr

2). Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria,

clarification/rejection of bids, performance guarantee etc., are available for the interested bidders at website of Public Procurement Regulatory Authority, (www.ppra.org.pk.) and on Department's website at www.sop.gov.pk.

3). The bids, prepared in accordance with the instructions in the bidding documents, must reach at Survey of Pakistan, Murree Road, Faizabad, Rawalpindi duly addressed to the Chairman Purchase Committee on or before **03-06-2021** at 11:00 hrs. Bids will be opened the same day at 11:30 hrs.

(Muhammad Tanvir)
Chairman Purchase Committee
Cadestral Mapping Project
051-9290217

TERMS & CONDITIONS

1. Applications on prescribed form (attached) along with technical specifications (compliance sheet) should reach the Chairman Purchase Committee, Survey of Pakistan, Faizabad, Rawalpindi by registered post/courier latest by 11:00 hours on **03-06-2021**. These will be opened at 11:30 hours on the same day in the presence of bidders their authorized representatives.
2. The envelope shall be marked as “FINANCIAL PROPOSAL” & “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion. Initially, only envelopes marked as Technical Proposal shall be opened and envelopes marked as Financial Proposal shall be retained in the custody of Chairman Purchase Committee. After the evaluation & recommendations by the Technical Evaluation Committee concerned, Financial Proposals of only technically accepted bids will be opened. The Financial Proposals of bids found technically non-responsive shall be returned un-opened to the respective bidders.
3. 2% earnest money in shape of pay order/bank draft in the name of Chairman Purchase Committee, Survey of Pakistan, Rawalpindi should be enclosed in the envelope containing Financial Bid. However, the certificate for attachment be indicated in technical bid, otherwise, the same will be rejected at the opening stage.
4. Successful bidder(s) will be required to execute agreement governing the terms & conditions of the contract.
5. All the bidders are requested to offer the latest model. Accepted/approved model shall not be replaced at any stage even with superior model. Supplier's earnest money will be forfeited and supply order will be cancelled.
6. Procuring agency may reject any or all bids subject to the relevant provisions of PPRA Rules.
7. Only registers suppliers who are on Active Tax Payers List (ATL) of FBR are eligible to supply goods to the Government departments.
8. The supplier should attached a proof that he is on ATL of FBR Data Base. In other case his payment would be stopped till he files his mandatory return and appears on ATL of FBR.
9. The prices should be inclusive of all leviable taxes.
10. Bids will be valid for 120 days from the date of opening of bid.
11. The bidders shall have to give demo of their offered model during Technical Evaluation for analysis.
12. The method of procurement is single stage – two envelopes as per PPRA's Rule-36(b).
13. The successful bidder shall be liable to give full/justifiable training of their approved model.
14. **Quantity of items can be increased or decreased subject to availability of funds.**
15. Copy of CNIC must be attached with the bid.
16. For more information, please contact with Major Muhammad Asif, Deputy Director at telephone No. 051-9290217.

EVALUATION CRITERIA

1. **Technical Evaluation:** Technical Evaluation Reports of the Technical Proposals will be made as per tender specifications without the reference to the price as per PPRA Rule 36 (b)(v). The Technical proposal evaluation committee will evaluate the technical proposals and qualifications. To qualify technically, 100% Compliance of each sub-item of Tender Specifications as mentioned will be required.
2. **Evaluation of Financial Proposals / Bids**
 - a. According to PPRA Rule 38-A, the bidder may offer un-conditional discount, in percentage of their quoted price or bids, before opening of the financial proposal. The discount bid price shall be considered as original bid for evaluation being an integral part of the bid. No offer of discount shall be considered after the bids are opened. The bidder will offer discount in term of percentage of financial bid in writing on Firm letterhead. **The bidder may not forget to bring Firm letterhead on the day and time of opening of Financial Bid.**
 - b. Only the Financial Proposals of those bidders will be opened publically who's Technical Proposals and qualifications have been recommended by the Technical Evaluation Committee of the department as per PPRA Rule. For financial evaluation, the total cost indicated in the Financial Proposal will be considered. The cost indicated in the Financial Proposal shall be deemed as final and reflecting the total cost of the furniture. Omissions, if any, in costing any item shall not entitle the firm to be compensated and the liability to fulfill its obligations within the total quoted price shall be that of the Vendor. **The lowest Financial Proposal (Total Cost) will be considered as the most advantageous bid.**
 - c. Form for submission of Financial Proposal is attached as Annex-A.

PRESCRIBED APPLICATION FORM FOR TENDERING OF PROCUREMENT OF AC

(To be printed on firm/supplier's letter head duly signed by the authorized representative)

The Chairman Purchase Committee,
Survey of Pakistan,
Faizabad, Rawalpindi.

In response to press advertisement dated: - -2021 appeared in the daily
..... we M/s.

have downloaded Tender Documents consisting of Contract Proforma for Tendering under Purchase of stores including the detail and specifications from PPRA's website.

We have gone through all the terms and conditions contained in above mentioned documents and those, which are the part of tender.

We fully agree to abide by the terms and conditions contained in the said documents and therefore hereby submit Technical as well as Financial Proposals for the following:

**AUTHORISED SIGNATURE
NAME & SEAL OF FIRM/SUPPLIER**

1) SPECIFICATION OF A/C 1.5 TON (Compliance Sheet)

Functions/ Peripherals	Specifications	Compliance/ Bidder Response
Capacity:	1.5 Ton Cool Type only	
Type:	Split	
Power:	AC 220 ~ 240 Volt, 50 Hz with 1500 - 1700 watts power consumption	
Condenser:	Copper Condenser	
Energy Rating:	Minimum 5-star energy rating	
Compressor:	Rotary type	
Iron/steel channels:	Steel color high strength soft-close iron/steel channels having 400 mm length for drawer and 250 mm length for keyboard/mouse tray.	
Energy Rating:	5400 Watts	
Noise Level	35 ~ 45 dBA (inner unit), 50 dBA (outer unit)	
Colour:	White	
Moisture Level:	=> 2.0 l/hr	
Air Circulation:	=> 13 m ³ /min	
Refrigerant:	R32	
Auto Restart:	Yes	
Turbo, Sleep, Timer:	Yes	
Package Includes:	AC inner and outer Units, Remote Control, User Manual, Warranty Card.	
Installation	Complete installation with brackets, cables extra pipes etc complete in all respects.	
Condenser Warranty:	10 years	
General Product Warranty:	1 year	

Note:

The document enlists all requirements in left columns. The bidder shall provide his consent in the rightmost column. The response should be explicit in well-defined specification offered for the components against each row. Any ambiguous and implicit words or quotations (such as **yes, ok, offered, available and provided etc.**) shall be treated as “non-responsive”.

2) SPECIFICATION OF A/C 2 TON (Compliance Sheet)

Functions/ Peripherals	Specifications	Compliance/ Bidder Response
Capacity:	2 Ton Cool Type Only	
Type:	Split	
Power:	AC 220 ~ 240 Volt, 50 Hz with 1800 - 2000 watts power consumption	
Condenser:	Copper Condenser	
Energy Rating:	Minimum 5-star energy rating	
Compressor:	Rotary type	
Iron/steel channels:	Steel color high strength soft-close iron/steel channels having 400 mm length for drawer and 250 mm length for keyboard/mouse tray.	
Energy Rating:	5400 Watts	
Noise Level	45 ~ 55 dBA (inner unit), 60 dBA (outer unit)	
Colour:	White	
Moisture Level:	=> 2.0 l/hr	
Air Circulation:	=> 18 m ³ /min	
Refrigerant:	R32	
Auto Restart:	Yes	
Turbo, Sleep, Timer	Yes	
Dry and Turbo Modes:	yes	
Package Includes:	AC inner and outer Units, Remote Control, User Manual, Warranty Card.	
Installation	Complete installation with brackets, cables extra pipes etc complete in all respects.	
Condenser Warranty:	10 years	
General Product Warranty:	1 year	

Note:

The document enlists all requirements in left columns. The bidder shall provide his consent in the rightmost column. The response should be explicit in well-defined specification offered for the components against each row. Any ambiguous and implicit words or quotations (such as **yes, ok, offered, available and provided etc.**) shall be treated as “non-responsive”.

3) SPECIFICATION OF A/C 4 TON (Compliance Sheet)

Functions/ Peripherals	Specifications	Compliance/ Bidder Response
Capacity:	4 Ton Cool Type Only	
Type:	Floor Standing Unit	
Power:	AC 220 ~ 240 Volt, 50 Hz with 4 KW power consumption	
Condenser:	Copper Condenser	
Energy Rating:	Minimum 5-star energy rating	
Compressor:	Rotary type	
Iron/steel channels:	Steel color high strength soft-close iron/steel channels having 400 mm length for drawer and 250 mm length for keyboard/mouse tray.	
Energy Rating:	5400 Watts	
Noise Level	45 ~ 55 dBA (inner unit), 60 dBA (outer unit)	
Colour:	White	
Air Circulation:	=> 45 m ³ /min	
Refrigerant:	R32	
Auto Restart:	Yes	
Turbo, Sleep, Timer	Yes	
Dry and Turbo Modes:	Yes	
Package Includes:	AC inner and outer Units, Remote Control, User Manual, Warranty Card.	
Installation	Complete installation with brackets, cables extra pipes etc complete in all respects.	
Condenser Warranty:	10 years	
General Product Warranty:	1 year	

Note:

The document enlists all requirements in left columns. The bidder shall provide his consent in the rightmost column. The response should be explicit in well-defined specification offered for the components against each row. Any ambiguous and implicit words or quotations (such as **yes, ok, offered, available and provided etc.**) shall be treated as “non-responsive”.

CONTRACT

GOVERNMENT OF PAKISTAN
(MINISTRY OF DEFENCE)
SURVEY OF PAKISTAN
Cadastral Mapping Project
RAWALPINDI

Contract No. /15-G-4/()/St, dated: - -2021

Refers Supplier's Tender No.

An agreement made the _____ day of ----- Two Thousand Twenty One between the President of Pakistan (herein after called the "PURCHASER" on the one part and M/s. -----, "SUPPLIER" on the other part.

Whereby it is agreed that the Purchaser shall purchase and the Supplier shall sell the stores as described in the schedule given hereunder at the price mentioned therein already transmitted through letter of intent subject to the special conditions as follow:

SUPPLY SCHEDULE

Description of Stores	Qty/ (Units)	Bill in name of	Rate per unit (Rs.)	Total Cost (Rs.)	Delivery Date
		Project Director SoP Rawalpindi			On or before
Total:					

WARNING: Any information about the sale/purchase of the stores under this contract shall not be communicated to any person, other than the manufacturer of the stores or to any press or agency not authorized by the Project Director/Surveyor General of Pakistan/Ministry of Defence to receive it. The breach of the undertaking shall be punishable under the Official Secrets Act, 1923

CONTRACT CONDITIONS/CLAUSES:

- 1). **Name of consignee:** Project Director, Survey of Pakistan, Faizabad, Rawalpindi.
- 2). **Cost Dubitable to Head:** A0900-Physical Assets.
- 3). **Supplier's Name an Address:** A0960-Purchase of Computer Equipment
- 4). **Supplier's NTN No.** M/s.
- 5). **Supplier's Sales Tax Reg. No:**
- 6). **Date of Delivery:** -
- 7). **Maker's Name & Brand:** -
- 8). **Dispatch Instructions:** The stores will be dispatched to the consignee under firm's own arrangements. No part supply will be allowed in any case.
Each item will be packed/marked as per relevant paper's particulars governing the supply of store/standard/trade marking worthy of transportation by Rail/Road/Air within Pakistan so as to ensure their safe arrival at ultimate destination without any loss or damaging.
- 9). **Packing & Marking Instructions:**
- 10). **Inspection:**

- a) Inspection Authority: **Technical Evaluation Committee (TEC)**
- b) Inspection Officer: **Chairman Technical Evaluation Committee**
- c) Place of Inspection: **Consignee's Premises**
- d) The Inspecting Officer will be informed 02 working days in advance about the time for inspection

11). **Checking of Stores of Consignee's End:** All stores will be checked at consignee's premises in the presence of supplier's representatives. If, for the reasons of economy or other the supplier decides not to nominate his representative for such checking, then advance written notice to this effect will be given by the supplier to the **TEC** Survey of Pakistan, Rawalpindi under intimation to **CPC** prior to or immediately on delivering stores. In such an event, the supplier will clearly under take the decision of consignee with regard to quantities and description of a consignment, which will be taken as final and if any discrepancy found will according be made up by the supplier.

12). **Terms of Payment:**

- a) 100% payment of value of the stores supplied will be paid to M/s. -----

---, through Cheque by submission of bills duly supported by the **NOC** from **TEC**
- b) Bill will be furnished to the PD, SoP, Rawalpindi, which will subsequently be submitted to AGPR, Islamabad by the consignee.

13). **Taxes & Duties:**

- a) **Duties & Taxes Applicable:** The prices quoted are inclusive of all kinds of duties and taxes. The purchaser shall not be liable for reimbursement of duties and taxes on the contracted goods other than those given in the quoted rates. The payment of element of taxes and duties, which are included in quoted rates, will be made to the supplier only after production of duly authenticated documentary proof of its payment to the respective department. In case fresh taxes and duties are levied by the government after opening of the tender will signing of the contract and during the currency of the contract i.e. within the original delivery period) or if the existing rates of taxes are increased after opening of the tender and during the currency of the contract, liability shall be of the purchaser and the same shall be reimbursed by the AGPR, Islamabad to the supplier at actual, on production of documentary proof of his payment duly authenticated. In case of any subsequent decrease in existing or future duty or taxes by the Govt. after opening of tender and during the currency of the contract the liability shall be of the supplier and the supplier shall reimburse the same to AGPR, Islamabad under intimation to purchaser.
- b) For release of payment, the supplier would be required to furnish the following documents to Account Section Cadestral Mapping Project.
 - i Proof of registration with Sales Tax Department (Copy of Registration Certificate).
 - ii Sales Tax Invoice in original showing description/quantity/value of good and current amount of Sales Tax leviable thereon.

14). **Bank Guarantee Clause:**

- a) To ensure timely and correct supply of stores and smooth execution of warrantee conditions the firm will furnish a bank guarantee/draft from a schedule bank for an amount of 5% of the total value of the contracted stores amounting to **Rs. -----** to **CPC**. After completion of warrantee period as mentioned in Specifications i.e. from the date of signing of NOC by **PC** the supplier will request the **CPC** for the withdrawal of bank guarantee/draft. The bank draft will be encased/deposited in SoP's bank account. The bank draft shall be produced by the supplier within 07 days from the date of issue of letter of intent/signing of contract deed and shall remain in force till completion of the warrantee period beyond the date of inspection.

- b) If the supplier fails to produce the bank guarantee/draft within the specified period, the Project Director reserves the right of concealing the contract at the risk and expense of the supplier. In the event of un-satisfactory performance or of any breach of terms of the contract, the bank guarantee/draft shall be forfeited to the government at the discretion of the purchaser. On satisfactory performance of the contract the bank guarantee/draft will be returned to the supplier by CPC, on receipt of clearance from the Consignee.
Bank guarantee/draft furnished against this contract is un-conditional and encashable at the will of purchaser. Supplier undertakes not to hinder/restrain its encashment through court, extra judicial or any other way (including administrative process).
- c)

15). **Supplier Warranty/Guarantee:**

- a) The supplier shall furnish warranty for the stores under supply against defects in material workmanship, and satisfactory performance for one year with parts and one year free service. The stores will be of the high-test grade and consistent with general expectable standard for the stores of type ordered in full conformity with governing specifications and performance of stores with the liability of replacing defective/unacceptable part free of cost within **07 days** by the supplier on receiving the discrepancy report, failing which the purchaser shall have the right to purchase the stores (against the stores declared defective) at the suppliers risk and expense. The supplier also undertakes to make good the deficiency in supply, if any.
- b) Supplier's warranty shall be provided to the consignee along with the store.

16). **Inspection after Expiry of Delivery Period:** Unless informed and directed to the contrary during the currency of the contract, the Inspection Officer will continue the inspection of the stores at firm's risk even after expiry of delivery period. Such acceptance will not prejudice the purchaser's right to cancel the contract or to extend the delivery period with or without liquidated damages.

17). **Failure and Termination:** Should the supplier fail to deliver the stores within stipulated period of supply, on the expiry; the purchaser shall be entitled at his option to take either of the following actions:

- a) To cancel the contract or purchase from elsewhere the stores not delivered, at risk and expense of the supplier and without notice to him. The supplier shall also be liable to any loss which purchaser sustains on this account but shall not be entitled to any gain of repurchase.
- b) To make the supplier pay liquidation damages for the period of delays in supply up to the rate of **2%** of the contract value un-supplied stores per month or part of a month for the period exceeding the original delivery period subject to the provision that total liquidation damages thus levied will not exceed **10%** of the total contract value.
- c) If contract of the firm is cancelled at 'Risk and Expense' then the latest equivalent of their cancelled stores will be purchased at 'Risk and Expense' of the concerned firm if the cancelled type/category is not available in the market. Similarly an item of contract on FOR (indigenous) basis may be produced at risk and expenses of the firm on FOR (Imported) basis and vice-versa in the interest of the state.

18). **Force Majeure:** Force Majeure shall mean any event, act or other circumstances, not being an event, act or circumstance, under the control of the purchaser or of the supplier. Non-availability of raw material from the manufacturer of stores, or of export permit for the export of the contracted stores from the country of its origin, shall not constitute Force Majeure.

19). **Special Instructions:
Warranty/Guarantee:**

- a) The supplier has to provide warranty/guarantee of the stores supplied for a period of 01 year standard warrantee including repair, servicing and replacement of parts from the date of issuance of NOC by the **CPC** The supplier shall replace the defective stores free of cost. Warranty/Guarantee Certificate with regards to all items being supplied would be provided to the consignee along-with the stores.
 - b) Trade mark of all items should be quoted clearly. On receipt, if any stores are found to be otherwise it will be changed/ replaced free of cost.
 - c) The Supplier will be strictly bound to supply the contracted stores as per tendered specifications, and fulfill all responsibilities in this regard.
- 20). **Litigation:** In case of any dispute, only court of jurisdiction at Rawalpindi shall have the jurisdiction to decide the matter.

SIGNATURES

PURCHASER

Designation	Project Director
Name	
Signature	
For and on behalf of the President of Islamic Republic of Pakistan.	

SUPPLIER

Name	
Designation	
Signature	

**Financial Proposal
FOR PURCHASE OF ACs**

Ser.	Description of Equipment	Qty	Unit	Rate	Total Cost
1	Providing and installation of split type wall mounted 1.5 tons capacity 18000 BTU / Hr Air conditioner unit (Cool Only) in the specified place i/c gas charging of the unit. The Job includes copper piping of outdoor unit fitted on roof or angle iron frame making inter connection of unit with suitable sizes of wire also piping for condensed water etc as required approved make (Local Make)	2	Nos		
2	Providing and installation of split type wall mounted 2 tons capacity 24000 BTU / Hr Air conditioner unit (Cool Only) in the specified place i/c gas charging of the unit. The Job includes copper piping of outdoor unit fitted on roof or angle iron frame making inter connection of unit with suitable sizes of wire also piping for condensed water etc as required approved make (Local Make)	20	Nos		
3	Providing and installation of floor standing type 4 tons capacity 48000 BTU / Hr Air conditioner unit (Cool Only) in the specified place i/c gas charging of the unit. The Job includes copper piping of outdoor unit fitted on roof or angle iron frame making inter connection of unit with suitable sizes of wire also piping for condensed water etc as required approved make (Local Make)	9	Nos		
4	Provision of Extra Suction and Delivery Copper Tubing beyond 10 ft of appropriate required size for 1.5, 2 and 4 Tons capacity wall mounted unit and cassatte type units complete as required	1480	Rft		
5	Providing aand laying, 4 core, 10mm ² , stranded copper conductor, PVC insulated & PVC sheathed cable I/c 4 mm ² single core PVC insulated wire as ECC in all kinds of existing or given conduit/duct as required	750	Rft		
6	Supply and fixing 25mm (1") dia PVC conduit with all especial such as bends, sockets, Junction etc recessed in the wall or column as required.	750	Mtr		
7	Supply and fixing 30mm (1 1/4") dia PVC conduit with all especial such as bends, sockets, Junction etc recessed in the wall or column as required.	120	Mtr		
8	Providing and Fixing of 33 x 33 mm PVC duct fitted on surface as required	150	Mtr		
9	Providing and Fixing of 40 x 60 mm PVC duct fitted on surface as required	100	Mtr		
	Total (Rs)				

Total Amount in Rupees:-
