



SURVEY OF PAKISTAN **INVITATION TO BID**

Survey of Pakistan a National Surveying & Mapping Department invites sealed bids from the Original manufacturers/authorized distributors/suppliers/contractors etc., registered with Income Tax & Sales Tax Departments for supply of following:

Sr. #	Description of Equipment	Qty	Closing Date
1	Map Scanner A0 size	01	18-03-2019
2	UPS 3KVA	10	

2). Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification/rejection of bids, performance guarantee etc., are available for the interested bidders at website of Public Procurement Regulatory Authority, (www.ppra.org.pk), which can be downloaded.

3). The bids, prepared in accordance with the instructions in the bidding documents, must reach at Survey of Pakistan, Murree Road, Faizabad, Rawalpindi duly addressed to the Chairman Purchase Committee on or before 18-03-2019 at 10:30 hrs. Bids will be opened the same day at 11:00 hrs. This advertisement is also available on Department's website at www.surveyofpakistan.gov.pk.

(NOOR ELAHI)

Deputy Surveyor General
Chairman Purchase Committee

TERMS & CONDITIONS

1. Applications on prescribed form (attached) along with technical specifications (compliance sheet) and contract, which can be downloaded from the website of PPRA, should reach the Chairman Purchase Committee, Survey of Pakistan, Faizabad, Rawalpindi by registered post/courier latest by 10:30 hours on 18-03-2019. These will be opened at 11:00 hours on the same day in the presence of bidders their authorized representatives.
2. The envelope shall be marked as “FINANCIAL PROPOSAL” & “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion. Initially, only envelopes marked as Technical Proposal shall be opened and envelopes marked as Financial Proposal shall be retained in the custody of Chairman Purchase Committee. After the evaluation & recommendations by the Technical Evaluation Committee concerned, Financial Proposals of only technically accepted bids will be opened. The Financial Proposals of bids found technically non-responsive shall be returned un-opened to the respective bidders.
3. 3% earnest money in shape of pay order/bank draft in the name of Chairman Purchase Committee, Survey of Pakistan, Rawalpindi should be enclosed in the envelope containing Financial Bid. However, the certificate for attachment be indicated in technical bid, otherwise, the same will be rejected at the opening stage.
4. Successful bidder(s) will be required to execute agreement governing the terms & conditions of the contract.
5. All the bidders are requested to offer the latest model. Accepted/approved model shall not be replaced at any stage even with superior model. Supplier’s earnest money will be forfeited and supply order will be cancelled.
6. Procuring agency may reject any or all bids subject to the relevant provisions of PPRA Rules.
7. Only registers suppliers who are on Active Tax Payers List (ATL) of FBR are eligible to supply goods to the Government departments.
8. The supplier should attached a proof that he is on ATL of FBR Data Base. In other case his payment would be stopped till he files his mandatory return and appears on ATL of FBR.
9. The prices should be inclusive of all leviable taxes.
10. Bids will be valid for 120 days from the date of opening of bid.
11. The bidders shall have to give demo of their offered model during Technical Evaluation for analysis.
12. The bidders should also provide the detail price analysis of the items/accessories in their Financial Proposal alongwith unit rate with GST.
13. The method of procurement is single stage – two envelopes as per PPRA’s Rule-36(b).
14. The successful bidder shall be liable to give full/justifiable training of their approved model.
15. Quantity of items can be increased or decreased subject to availability of funds.
16. Compliance sheet (attached) must be furnished duly filled in, otherwise tender will not be entertained.
17. Copy of CNIC must be attached with the bid.
18. For more information, please contact with Mr. Muhammad Asghar, Senior Stores Officer at telephone No. 051-9290227.

EVALUATION CRITERIA

Technical Evaluation Reports of the Technical Proposals will be made as per tender specifications without the reference to the price as per PPRA Rule 36 (b)(v).

Only the Financial Proposals of those bidders whose Technical Proposals have technically been recommended by Technical Evaluation Committee of the department will be opened publically as per PPRA Rule 36 (b)(viii). Out of which, the bid having the lowest price will be the lowest evaluated as per PPRA Rule 36(b)(ix).

PRESCRIBED APPLICATION FORM FOR TENDERING OF PROCUREMENT OF EQUIPMENT

(To be printed on firm/supplier's letter head duly signed by the authorized representative)

The Chairman Purchase Committee,
Survey of Pakistan,
Faizabad, Rawalpindi.

In response to press advertisement dated: - -2019 appeared in the daily we M/s. have downloaded Tender Documents consisting of Contract Proforma for Tendering under Purchase of stores including the detail and specifications from PPRA's website.

We have gone through all the terms and conditions contained in above mentioned documents and those, which are the part of tender.

We fully agree to abide by the terms and conditions contained in the said documents and therefore hereby submit Technical as well as Financial Proposals for the following:

**AUTHORISED SIGNATURE
NAME & SEAL OF FIRM/SUPPLIER**

SPECIFICATIONS OF DRUM SCANNER A0 SIZE

Sr.	Peripherals/Functions	Specifications
1	Scan speed	Color: 15 cm/sec (6 in/sec), Grayscale: 33 cm/sec (13 in/sec)
2	Enhanced resolution	9600 dpi
3	Optical resolution	1200 dpi
4	Imaging technology	CIS scanning technology
5	Accuracy	+/- 0.1% +/- 1 pixel
6	Data capture(color/mono)	48-bit/16-bit
7	Maximum scan width	1118 mm (44 in)
8	Supported file formats	PDF, TIFF, JPEG, JPEG2000, DWF, multi-page PDF generation
9	Scan to	File, email, USB, HDD, network folder, FTP, print
10	Settings	Type of original-preset, color mode, resolution (dpi), batch, single/multi-page, file format, customizable file naming, customizable default settings, image crop and align preview, enlarge/reduce, blueprint, lightness, saturation and RGB controls, white point and black point adjust, sharpen/blur, background removal, invert, mirror, accounting
11	Copier specific settings	Print mode, for printer output destination
12	Maximum scan size ⁷	0.91 x 26 m (36 x 1204 in); 0.6 x 37.9 m (24 x 1491 in); 0.3 x 75.8 m (12 x 2991 in)
13	Batch	Available with scan and copy
14	Preview	Scan, copy and print after previewing the original in the advanced touchscreen controller
15	Size detection	Automatic width detection. Manual size selection also possible
16	Applications Media	Line drawings, Maps, Office Graphics, Posters, Presentations
17	Handling	Straight-through scan paper path for sheet and cardboard originals. Face-up, front entry, rear exit, rewind to front, use document return guide for front-return
18	Types	Non-abrasive paper, sepia, blueprints, plastic, plastic laminate, foam board, cardboard, newspaper
19	Size	Up to 1168 mm (46 in) wide
20	Thickness	Up to 2 mm (0.08 in)
21	Processor	Intel Core i7 or latest
22	Memory	4 GB memory, 500 GB hard disk
23	Connectivity	Dual Gigabit Ethernet (1000 Base-T), Hi-Speed USB 3.0 certified
24	Drivers (included)	Windows version drivers for compatible HP Page Wide XL and HP Design Jet Printers
25	User Interface	15.6-inch (396-mm) large touchscreen to preview and enhance images
26	Software	Scanning software compatible with windows
27	Calibration Sheet & Software	One Calibration Sheet along with calibration software
28	Stand	Standard brand specific Stand
29	Power Consumption	47 watts (scanning); 40 watts (ready); <3 watts (sleep)
30	Power Requirements	Input voltage (auto rang Ving): 240 VAC (+/- 10%), 50/60 Hz, 5 A max, or Pakistan Compatible
31	Warranty	01 Year on site comprehensive
32	Dealership	Authorized dealership certificate.

SPECIFICATIONS OF DRUM SCANNER A0 SIZE (Compliance Sheet)

Sr. #	Functions/ Peripherals	Specifications	Compliance/ Bidder Response
1	Scan speed	Color: 15 cm/sec (6 in/sec), Grayscale: 33 cm/sec (13 in/sec)	
2	Enhanced resolution	9600 dpi	
3	Optical resolution	1200 dpi	
4	Imaging technology	CIS scanning technology	
5	Accuracy	+/- 0.1% +/- 1 pixel	
6	Data capture(color/mono)	48-bit/16-bit	
7	Maximum scan width	1118 mm (44 in)	
8	Supported file formats	PDF, TIFF, JPEG, JPEG2000, DWF, multi-page PDF generation	
9	Scan to	File, email, USB, HDD, network folder, FTP, print	
10	Settings	Type of original-preset, color mode, resolution (dpi), batch, single/multi-page, file format, customizable file naming, customizable default settings, image crop and align preview, enlarge/reduce, blueprint, lightness, saturation and RGB controls, white point and black point adjust, sharpen/blur, background removal, invert, mirror, accounting	
11	Copier specific settings	Print mode, for printer output destination	
12	Maximum scan size	0.91 x 26 m (36 x 1204 in); 0.6 x 37.9 m (24 x 1491 in); 0.3 x 75.8 m (12 x 2991 in)	
13	Batch	Available with scan and copy	
14	Preview	Scan, copy and print after previewing the original in the advanced touchscreen controller	
15	Size detection	Automatic width detection. Manual size selection also possible	
16	Applications Media	Line drawings, Maps, Office Graphics, Posters, Presentations	
17	Handling	Straight-through scan paper path for sheet and cardboard originals. Face-up, front entry, rear exit, rewind to front, use document return guide for front-return	
18	Types	Non-abrasive paper, sepia, blueprints, plastic, plastic laminate, foam board, cardboard, newspaper	
19	Size	Up to 1168 mm (46 in) wide	
20	Thickness	Up to 2 mm (0.08 in)	
21	Processor	Intel Core i7 or latest	
22	Memory	4 GB memory, 500 GB hard disk	
23	Connectivity	Dual Gigabit Ethernet (1000 Base-T), Hi-Speed USB 3.0 certified	

24	Drivers (included)	Windows version drivers for compatible HP Page Wide XL and HP Design Jet Printers	
25	User Interface	15.6-inch (396-mm) large touchscreen to preview and enhance images	
26	Software	Scanning software compatible with windows	
27	Calibration Sheet & Software	One Calibration Sheet along with calibration software	
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29	Power Consumption	47 watts (scanning); 40 watts (ready); <3 watts (sleep)	
30	Power Requirements	Input voltage (auto rang Ving): 240 VAC (+/- 10%), 50/60 Hz, 5 A max, or Pakistan Compatible	
31	Warranty	01 Year on site comprehensive	
32	Dealership	Authorized dealership certificate.	

Note:

The document enlists all requirements in left columns. The bidder shall provide his consent in the rightmost column. The response should be explicit in well-defined specification offered for the components against each row. Any ambiguous and implicit words or quotations (such as **yes, ok, offered, available and provided etc.**) shall be treated as “non-responsive”.

SPECIFICATIONS OF UPS 3KVA

Technical Specification

- Capacity 3 KVA
 - True On-Line, Double Conversion, Pure Sine Wave
 - Built-in Isolation Transformer (Tower case)
 - LCD Front Panel Display
 - High Output Power Factor
 - Low Output Voltage Distortion
 - Cold Start Function (start-up without mains power)
 - Built-in RS-232 Communication Port
 - ECO Mode enables automatic energy savings
 - Complete installation

 - **INPUT**
 - Nominal Input Voltage: 220V
 - Input Frequency: 40 ~ 70 Hz (auto sensing)
 - Input Voltage Tolerance: 172 ~ 285V with search protector
 - Built-in Manual Maintenance Bypass
 - Built-in Automatic Static Bypass

 - **OUTPUT**
 - Output Voltage: 220V
 - Output Power Factor Minimum 0.8 in Battery mode
 - Output Voltage Regulation: $\pm 1\%$
 - Output Frequency 50 / 60 Hz
 - Waveform Type Pure Sine Wave

 - **BATTERIES & RUNTIME**
 - Battery Type VRLA Sealed Gel Acid maintenance free Batteries
 - Automatic Calibration Test & Battery Test
 - Backup Times 50- 60 Minutes at Full Load
 - Battery life of 3 years minimum. In case of battery failure before its defined life
 - Replacement shall have to be provided by the Vendor on prorated basis.

 - **INSTALLATION**
 - Onsite installation and operational training
- OPTION-II**
- Standard Backup
 - 01 x year battery warrantee

SPECIFICATIONS OF UPS 3KVA (Compliance Sheet)

Sr. #	Functions/ Peripherals	Specifications	Compliance/ Bidder Response
1	BRANDS	APC/Emerson/MG or equivalent	
2	Technical Specifications	Capacity 3KVA True On-Line, Double Conversion, Pure Sine Wave Built-in Isolation Transformer (Tower case) LCD Front Panel Display High Output Power Factor Low Output Voltage Distortion Cold Start Function (start-up without mains power) Built-in RS-232 Communication Port ECO Mode enables automatic energy savings Complete installation	
	INPUT	Nominal Input Voltage: 220V Input Frequency: 40 ~ 70 Hz (auto sensing) Input Voltage Tolerance: 172 ~ 285V with search protector Built-in Manual Maintenance Bypass Built-in Automatic Static Bypass	
	OUTPUT	Output Voltage: 220V Output Power Factor Minimum 0.8 in Battery mode Output Voltage Regulation: ± 1% Output Frequency 50 / 60 Hz Waveform Type Pure Sine Wave	
	BATTERIES & RUNTIME	Battery Type VRLA Sealed Gel Acid maintenance free Batteries Automatic Calibration Test & Battery Test Backup Times 50- 60 Minutes at Full Load Battery life of 3 years minimum. In case of battery failure before its defined life Replacement shall have to be provided by the Vendor on prorated basis.	
	INSTALLATION	Onsite installation and operational training	
OPTION-II WITH ABOVE SPECS.			
	i).	Standard Backup	
	ii).	01 x year battery warrantee	

Note:

The document enlists all requirements in left columns. The bidder shall provide his consent in the rightmost column. The response should be explicit in well-defined specification offered for the components against each row. Any ambiguous and implicit words or quotations (such as **yes, ok, offered, available and provided etc.**) shall be treated as “non-responsive”.

CONTRACT

GOVERNMENT OF PAKISTAN
(MINISTRY OF DEFENCE)
SURVEY OF PAKISTAN
SURVEYOR GENERAL'S OFFICE
RAWALPINDI

Contract No. /15-G-4/()/St, dated: - -2019

Refers Supplier's Tender No.

An agreement made the _____ day of ----- Two Thousand Ninteen between the President of Pakistan (herein after called the "PURCHASER" on the one part and M/s. -----, "SUPPLIER" on the other part.

Whereby it is agreed that the Purchaser shall purchase and the Supplier shall sell the stores as described in the schedule given hereunder at the price mentioned therein already transmitted through letter of intent subject to the special conditions as follow:

SUPPLY SCHEDULE

Description of Stores	Qty/ (Units)	Bill in name of	Rate per unit (Rs.)	Total Cost (Rs.)	Delivery Date
		Drawing & Disbursing Officer, Surveyor General's Office, Survey of Pakistan, Rawalpindi			On or before
Total:					

WARNING: Any information about the sale/purchase of the stores under this contract shall not be communicated to any person, other than the manufacturer of the stores or to any press or agency not authorized by the Surveyor General of Pakistan/Ministry of Defence to receive it. The breach of the undertaking shall be punishable under the Official Secrets Act, 1923

CONTRACT CONDITIONS/CLAUSES:

- 1). **Name of consignee:** The Surveyor General of Pakistan, Survey of Pakistan, Faizabad, Rawalpindi.
- 2). **Cost Dubitable to Head:** A0900-Physical Assets.
- 3). **Supplier's Name an Address:** A0960-Purchase of Computer Equipment
- 4). **Supplier's NTN No.** M/s.
- 5). **Supplier's Sales Tax Reg. No:**
- 6). **Date of Delivery:** -
- 7). **Maker's Name & Brand:** -
- 8). **Dispatch Instructions:** The stores will be dispatched to the consignee under firm's own arrangements. No part supply will be allowed in any case.
Each item will be packed/marked as per relevant paper's particulars governing the supply of store/standard/trade marking worthy of transportation by Rail/Road/Air within Pakistan so as to ensure their safe arrival at ultimate destination without any loss or damaging.
- 9). **Packing & Marking Instructions:**
- 10). **Inspection:**

- a) Inspection Authority: **Technical Evaluation Committee (TEC)**
- b) Inspection Officer: **Chairman Technical Evaluation Committee**
- c) Place of Inspection: **Consignee's Premises**
- d) The Inspecting Officer will be informed 02 working days in advance about the time for inspection
- 11). **Checking of Stores of Consignee's End:** All stores will be checked at consignee's premises in the presence of supplier's representatives. If, for the reasons of economy or other the supplier decides not to nominate his representative for such checking, then advance written notice to this effect will be given by the supplier to the **Senior Stores Officer, Surveyor General's Office, Survey of Pakistan, Rawalpindi** under intimation to **CPC** prior to or immediately on delivering stores. In such an event, the supplier will clearly under take the decision of consignee with regard to quantities and description of a consignment, which will be taken as final and if any discrepancy found will according be made up by the supplier.
- 12). **Terms of Payment:**
- a) 100% payment of value of the stores supplied will be paid to M/s. -----

---, through Cheque by submission of bills duly supported by the **NOC from TEC**
- b) Bill will be furnished to the SSO, SGO, Rawalpindi, which will subsequently be submitted to AGPR, Islamabad by the consignee.
- 13). **Taxes & Duties:**
- a) **Duties & Taxes Applicable:** The prices quoted are inclusive of all kinds of duties and taxes. The purchaser shall not be liable for reimbursement of duties and taxes on the contracted goods other than those given in the quoted rates. The payment of element of taxes and duties, which are included in quoted rates, will be made to the supplier only after production of duly authenticated documentary proof of its payment to the respective department. In case fresh taxes and duties are levied by the government after opening of the tender will signing of the contract and during the currency of the contract (i.e. within the original delivery period) or if the existing rates of taxes are increased after opening of the tender and during the currency of the contract, liability shall be of the purchaser and the same shall be reimbursed by the AGPR, Islamabad to the supplier at actual, on production of documentary proof of his payment duly authenticated. In case of any subsequent decrease in existing or future duty or taxes by the Govt. after opening of tender and during the currency of the contract the liability shall be of the supplier and the supplier shall reimburse the same to AGPR, Islamabad under intimation to purchaser.
- b) For release of payment, the supplier would be required to furnish the following documents to **SSO, SGO**.
- i Proof of registration with Sales Tax Department (Copy of Registration Certificate).
- ii Sales Tax Invoice in original showing description/quantity/value of good and current amount of Sales Tax leviable thereon.
- 14). **Bank Guarantee Clause:**
- a) To ensure timely and correct supply of stores and smooth execution of warrantee conditions the firm will furnish a bank guarantee/draft from a schedule bank for an amount of 5% of the total value of the contracted stores amounting to **Rs. -----** to **CPC**. After completion of warrantee period i.e. 03 years from the date of signing of NOC by **PC** the supplier will request the **CPC** through **SSO** for the withdrawal of bank guarantee/draft. The bank draft will be encased/deposited in SoP's bank account. The bank draft shall be produced by the supplier within 07 days from the date of issue of letter of intent/signing of contract deed and shall remain in force till

completion of the warrantee period beyond the date of inspection.

- b) If the supplier fails to produce the bank guarantee/draft within the specified period, the Surveyor General of Pakistan reserves the right of concealing the contract at the risk and expense of the supplier. In the event of un-satisfactory performance or of any breach of terms of the contract, the bank guarantee/draft shall be forfeited to the government at the discretion of the purchaser. On satisfactory performance of the contract the bank guarantee/draft will be returned to the supplier by CPC, on receipt of clearance from the Consignee.
Bank guarantee/draft furnished against this contract is un-conditional and encashable at the will of purchaser. Supplier undertakes not to hinder/restrain its encashment through court, extra judicial or any other way (including administrative process).
- c)

15). **Supplier Warranty/Guarantee:**

- a) The supplier shall furnish warranty for the stores under supply against defects in material workmanship, and satisfactory performance for one year with parts and one year free service. The stores will be of the high-test grade and consistent with general expectable standard for the stores of type ordered in full conformity with governing specifications and performance of stores with the liability of replacing defective/unacceptable part free of cost within **07 days** by the supplier on receiving the discrepancy report, failing which the purchaser shall have the right to purchase the stores (against the stores declared defective) at the suppliers risk and expense. The supplier also undertakes to make good the deficiency in supply, if any.
- b) Supplier's warranty shall be provided to the consignee along with the store.

16). **Inspection after Expiry of Delivery Period:** Unless informed and directed to the contrary during the currency of the contract, the Inspection Officer will continue the inspection of the stores at firm's risk even after expiry of delivery period. Such acceptance will not prejudice the purchaser's right to cancel the contract or to extend the delivery period with or without liquidated damages.

17). **Failure and Termination:** Should the supplier fail to deliver the stores within stipulated period of supply, on the expiry; the purchaser shall be entitled at his option to take either of the following actions:

- a) To cancel the contract or purchase from elsewhere the stores not delivered, at risk and expense of the supplier and without notice to him. The supplier shall also be liable to any loss which purchaser sustains on this account but shall not be entitled to any gain of repurchase.
- b) To make the supplier pay liquidation damages for the period of delays in supply up to the rate of **2%** of the contract value un-supplied stores per month or part of a month for the period exceeding the original delivery period subject to the provision that total liquidation damages thus levied will not exceed **10%** of the total contract value.
- c) If contract of the firm is cancelled at 'Risk and Expense' then the latest equivalent of their cancelled stores will be purchased at 'Risk and Expense' of the concerned firm if the cancelled type/category is not available in the market. Similarly an item of contract on FOR (indigenous) basis may be produced at risk and expenses of the firm on FOR (Imported) basis and vice-versa in the interest of the state.

18). **Force Majeure:** Force Majeure shall mean any event, act or other circumstances, not being an event, act or circumstance, under the control of the purchaser or of the supplier. Non-availability of raw material from the manufacturer of stores, or of export permit for the export of the contracted stores from the country of its origin, shall not constitute Force Majeure.

19). **Special Instructions:**

Warranty/Guarantee:

- a) The supplier has to provide warranty/guarantee of the stores supplied for a period of 01 year standard warranty including repair, servicing and replacement of parts from the date of issuance of NOC by the **CPC** The supplier shall replace the defective stores free of cost. Warranty/Guarantee Certificate with regards to all items being supplied would be provided to the consignee along-with the stores.
- b) Trade mark of all items should be quoted clearly. On receipt, if any stores are found to be otherwise it will be changed/ replaced free of cost.
- c) The Supplier will be strictly bound to supply the contracted stores as per tendered specifications, and fulfill all responsibilities in this regard.

20). **Litigation:** In case of any dispute, only court of jurisdiction at Rawalpindi shall have the jurisdiction to decide the matter.

SIGNATURES

PURCHASER

Designation	Chairman Purchase Committee
Name	
Signature	
For and on behalf of the President of Islamic Republic of Pakistan.	

SUPPLIER

Name	
Designation	
Signature	



GOVERNMENT OF PAKISTAN
Ministry of Defence
SURVEY OF PAKISTAN
Surveyor General's Office, Rawalpindi
Tele: 051-9290227; Fax: 051-9290229

No. /27-F-2/(2018-19)/St
Dated: /February, 2019

To,
The System Analyst, PPRA,
Federal Bank for Cooperative (FF),
G-5/2, Islamabad.

Att: Mr. Rizwan Mahmood

Sub: **TENDER NOTICE**

A tender notice regarding purchase of **01 x Map Scanner A0 Size & 10 x UPS 3KVA** by Survey of Pakistan, Faizabad, Murree Road, Rawalpindi along with bidding documents containing detailed terms and conditions, specifications, evaluation criteria, contract specimen & prescribed tender form is attached herewith.

2. It is requested that above documents may kindly be placed at your website at the earliest. The web page which is audit requirement may also be sent along with your bill.

3. The closing date of the tender is **18-03-2019**, please.

(MUHAMMAD ASGHAR)
Senior Store Officer

N.O.O.

Copy to:	i	Mr. Muhammad Tanvir, DP/MPC	Along with a copy of <i>Tender Notice</i> , with the request to ensure your presence on time & date of opening mentioned therein, please.
	ii	Mr. Imtiaz Hassan, DT&R/MPC	
	iii	Mr. Masood Haider, DSTI/MPC	
	iv	Mr. Shah Muhammad, DMP/MPC	
	v	Maj. Khizar Khan, OC Workshop/MPC	
	vi	DDO (SGO) along with a copy of Tender Notice for information, please.	
	vii	Incharge CDDBA (MPO) with the request to upload the enclosed Tender Notice on the department's website, please.	